

8:40 Meeting - Friday, 16 November 1973

1. Towel Rent Increase: The Tolman Laundry Service has advised the Director of the Physical Fitness Room that the cost to rent towels will be increased \$0.02, from \$0.10 to \$0.12, on or about 1 December 1973. We do not believe it will be necessary to recommend passing on the additional costs to our "customers".

2. VIP Statements: The VIP quarterly statements have been received from OJCS, are now in the process of being stuffed into envelopes, and will be distributed early next week.